

Minutes of Board Meeting



Date: May 13, 2026

Board Members in attendance: Stephanie Lines, Lynne Patenaude, Carol McQueen, Jon Lemieux, Lorella Piirik

Regrets: Wanda Raymond, Jeff Blattman, Ron Ridley, Bryan Orendorff

Guests: Marty Carr, Tim Mark

Topic	Discussion	Action Item
Call to Order	Meeting called to order at 6:50 PM Declaration of conflict of interest: None	
Agenda Approval	<i>Motion: Approval of Agenda (see Annex A)</i> First moved: Stephanie Seconded: Jonathan Approved by: All	
Approval of Minutes from Last Meeting	<i>Motion: Approval of previous meeting minutes</i> First: Lynne Second: Lorella Approved by: All	
Welcome Guests	Welcome Tim Mark and Marty Carr. Tim Mark attended to discuss how the board can recognize the work of Orrin Clayton who passed away last week. Orrin and his wife Pam were longtime residents on Bloor Street. Orrin made many contributions to the RPCA and led the work to preserve Balena Park. Carole Moulton will write an article for the RPR. RPCA could make info on his memorial available to community residents. Obituary: From the City of Ottawa's Tree Dedication Program, The cost of the Personal Tree Dedication is \$995 (+HST) and includes supply and installation of the tree, watering for three years, tree tag The cost of the Community Tree Dedication is \$1,750 (+HST) and includes supply and installation of the tree, watering for three years, tree tag and a plaque.	Tim will speak with Pam about her preferences
Riverview School	Kris has updated the board member that registration is open until September.	
Councillor Carr's update	Marty will work with city staff to install power on a pole between the Balena Park field house and the rink location. Blackout for councillor's funding commences Aug 12 for supporting events (prior to the election). 1460 Riverside Dr. Ottawa community housing will build here and Lynne raised the point that NCC does not consult or provide	Carol will follow-up with Marty about the billboards we will be buying with the funding for the summer carnival.



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	information until the decision is made to develop land and then they only provide stock answers. ALTO: route is not yet finalized, but it will not go downtown. Land will likely need to be expropriated near Tremblay Rd. Community safety event for residents of Dempsey and Elmvale Acres areas. There will be significant construction around Billings Bridge this summer.	
Treasurer's Report	Budget and Financial Statements	
Special Reports	Communications See Annex B. Items to Lynne for newsletter by May 27th.	Stephanie to look at Parks, Recreation and Environment and suggest how to update.
	Planning and Development Report will be in the next edition of the Riverview Park Review	
	Green Spaces Still working on permits to enter to remove buckthorn from local parks. Ron requested volunteer Ottawa to help with invasives removal in early June.	
	Social Committee See Annex C	
	Membership No new memberships in April.	
President's Report	No additional items outside what has already been reported.	
New & Ongoing Business		
Approval to Adjourn Meeting	Motion: Adjournment of Meeting First moved: Jon Seconded: Lorella Approved by: All	

Annex A

Agenda Items

- Call to Order and Declarations of Conflict of Interest (5 mins)
- Agenda Approval (5 mins)
- Approval of Minutes from previous Meeting (5 min)
- Welcome to any guests
- Update on Riverview School
- Councilor's Update (15 minutes)
- Monthly & Special Reports (25 minutes)
 - a. Treasurer's Report
 - b. Communications Report
 - c. Planning and Development Report
 - d. Green Spaces Report
 - e. Social Committee Report
 - f. Membership Report
- President's Report (5 min)
- New & Ongoing Business (10 min)
- Recap of Action Items and Adjournment (5 min)

Annex B

Communications Report

Statistics for April 9 – May 13, 2026

Newsletter/E-mails

- April edition sent April 23, 356 subscribers, 32% open rate

Website

- Updates: March 16: Info on Registration for Riverview Alternative, April 8-Post about Ottawa Titans Discount
- Added Events: Porchfest, Pollinator Appreciation Day June 20, Garden Tour July 18
- To do: update on Coronation Park, on FoRPGS, Update Planning & Dev page with Kris
- No update on Riverview Park Review request to host the community paper

Social Media

- RPCA Private Facebook Group has 515 members (up 4)
 - Added posts about Blair Court Auction, Wildflowers in Coronation Woods, Youth Career fair, April Update on Development at 1460 Riverside and Hurdman woods
- Main RPCA Facebook Public Profile has 168 followers (up 7)
- Friends of Riverview Park Green Spaces Group has 268 members

Outreach

- Ron ordered tent and it was received



Annex C

Planning and Development Update from the Riverview Park Community Association:

- Report will be in the next edition of the Riverview Park Review

Annex D

Social Committee Report

2026 Calendar of Events:

1. Winter Carnival Sunday, February 8th 2-4 pm (Campfire): complete
2. Easter Egg Hunt @ Balena – Sunday, April 5th : cancelled due to very wet conditions
3. Cleaning the Capital Spring Version Saturday April 25th
4. Community garage sale early June 13th – run by others, we only promote
5. Porchfest June 20th and 21st
6. Riverview Park Garden tour – Saturday, July 18, 2026
7. Summer festival and Movie night Saturday August 29th (Campfire).
8. Councillor's Fall Corn Roast - Sunday September 14th TBC Run by Marty's office
9. Fall Social – Sunday, October 4th before AGM
10. RPCA AGM Wednesday October 21st
11. Cleaning the Capital Fall version tentatively early October
12. Christmas Carol sing - Friday December 11th (Campfire)

Possible Events

RPCA at the Titans opening night