

Minutes of Board Meeting



RIVERVIEW PARK
COMMUNITY ASSOCIATION



Date: February 11, 2026

Board Members in attendance: Ron Ridley, Stephanie Lines, Lynne Patenaude, Carol McQueen, Jeff Blattman, Jon Lemieux, Carol McQueen, Bryan Orendorff

Regrets: Lorella Piirik, Jon Lemieux

Guests: Romy Swann, Kris Nanda, Lisa Couture

Topic	Discussion	Action Item
Call to Order	Meeting called to order at 6:49 PM Declaration of conflict of interest: None	
Agenda Approval	Motion: Approval of Agenda (see Annex A) First moved: Lynne Seconded: Carol Approved by: All	
Approval of Minutes from Last Meeting	Motion: Approval of December meeting minutes First: Ron Second: Stephanie Approved by: All	
Welcome Guests	Welcome to Romy Swann, Kris Nanda, and Lisa Couture	
Riverview School	Riverview does not have a parent council this year and Romy is raising awareness about the future of kindergarten registration at the school. Without JK, a family with multiple children may withdraw all their kids. The battle is lost on retaining the Alternative program, but kindergarten is the same for all programs in the OCDSB. The differentiation takes place there afterwards. If anyone is asked to speak on behalf of the Association, the Board would need to convene first. Kris has been helping with raising awareness on the issue. Motion: <i>The Riverview Park Community Association (RPCA) is formally requesting that CDSB/Supervisor Bob Plamondon and the Board maintain a JK entry point at Riverview Elementary/Alternative School for 2026 to keep the school a viable community hub; The RPCA strongly urges the retention of Riverview School - an integral part of Riverview Park and a key community asset for over 70 years - as an elementary education venue which offers JK enrolment for a standard elementary curriculum from September 2026 onward.</i>	Ron will send the approved text to the people listed below and to other local parent councils. The approved motion would go to Bob Plamondon (OCDSB Supervisor), Stacey Kay (OCDSB Senior officials working on the file), Provincial Education Minister Paul Calandra, MPP John Fraser, NDP Education Critic Chandra Pasma (who is from Ottawa), Marty Carr and Shawn Menard And Karyn Ostafichuk, OCDSB planning Lynne will put the information on the web and facebook.



Topic	Discussion	Action Item
	First Jeff Second Lynne Approved by All	
Councillor Carr's update	Transit continues to be a significant issue. LRT continues to experience a wheel bearing issue. Shortage of buses due to shortage of mechanics and electric bus order delay. Things are improving. Development update provided on the former CMA site and around the Alto Site. Perley is proceeding to add housing and long-term beds. This will increase the parking strain north of the facility. Discussed the challenges with the roll-out of the province's recycling program	
Dale Park	Lisa was looking into setting up a Friends of Dale Park Committee, but will put this on hold pending a plan to apply to the city to create a community	
Treasurer's Report	<p>Budget and Financial Statements</p> <ul style="list-style-type: none"> Bank and financial statements were provided to the Board. As per the bylaws, want to report Jon requested and the officers approved an increase in the Winter Carnival budget of up to \$500 for the maple syrup taffy. Considering our previous surpluses and our current budget position, it was felt it was within our means. First two installments of the Dale Park Rink received. 	
Special Report	<p>Communications</p> <ul style="list-style-type: none"> See Annex B for the report. More activity on our facebook page. A request to move the back catalogue of the Riverview Park Review to our web site has been received. Purchase of a 10 foot event tent was discussed 	<ul style="list-style-type: none"> Stephanie to give Lynne a PDF of the AGM minutes Stephanie to look at Parks, Recreation and Environment and suggest how to update. Ron and Lynne will follow-up with RPR and help them to see what they want to do.
	<p>Planning and Development No report for this month</p>	
	<p>Green Spaces</p> <ul style="list-style-type: none"> NCC planning to develop McCarthy Woods. At the end of January the NCC proposing to do a greenspace framework and requested criteria in such a framework. 	



Topic	Discussion	Action Item
	<ul style="list-style-type: none"> • Ron applied for an invasive species grant in January. Expect to hear in April. Permit to remove invasives from Riverview parks has been submitted. No news back yet. If approved, good for 5 years. • In the city’s Official Plan, Coronation Woods status had been proposed to change from Urban Natural feature to Recreation and combined with Coronation Park. Marty made a motion that passed at council in January to retain Environmental Protection zoning. 	
	<p>Social Committee Winter Carnival numbers around 200 (maybe a touch lower with the cold weather) All thank you messages have gone out with a few cards to be sent to the s'mores volunteers.</p> <p>Besides the \$150 donation, we also received a cash donation of \$20. We collected approx. 9 milk crates worth of food for Blair Court Foodbank.</p> <p>See Annex C</p> <p>City Engagement Fund: Max \$10,000. Deadline 6-8 weeks earlier this year. Now due end of Feb. Carol will focus on 200th anniversary of Bytown. (The application asks how we will celebrate the 200th anniversary.)</p>	<p>Receipts for Winter Carnival need to be given to the treasurer</p>
	<p>Membership Four new memberships rec'd. Now have a few more members than last year at this time. 92 members.</p>	<p>Handover to Lise-Andrée is still underway.</p>
	<p>Volunteer France Dulude has agreed to take on the volunteer coordinator</p>	<p>Ron will create Volunteer and Vice President email address</p>
<p>President's Report</p>	<p>No additional news from what has been reported</p>	
<p>New & Ongoing Business</p>	<p>Ron will speak with Lisa about working with RPCA in a Friends of Dale park subcommittee</p>	

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Topic	Discussion	Action Item
Approval to Adjourn Meeting	Motion: Adjournment of Meeting First moved: Lynne Seconded: Carol Approved by: All	



Annex A

Agenda Items

1. Call to Order and Declarations of Conflict of Interest (1 min)
2. Agenda Approval (5 mins)
3. Approval of Minutes from previous Meeting (5 min)
4. Welcome to any guests on the call
5. Future of Riverview School
6. Councilor's Update (15 minutes)
 - a. Balena fieldhouse keys
7. Special Discussion on spending priorities (see Annex 1)
8. Monthly & Special Reports (25 minutes)
 - a. Treasurer's Report
 - i. 2025/26 Budget Draft - Jeff
 - b. Social Committee Report
 - i. Christmas Caroling event
 - c. Membership Report
 - i. Introduce our new volunteer
9. President's Report (5 min)
10. New & Ongoing Business (10 min)
11. Recap of Action Items and Adjournment (5 min)

Communications Report

Statistics for December 11, 2025 – February 10, 2026

Newsletter/E-mails

- Two e-mails sent out: January newsletter, Winter carnival reminder
- Jan newsletter stats: 357 recipients, 35% open rate

Website

1. Updates: Board meetings as Events, Winter Carnival Event and News, Matthew House Volunteer session and updated date, January newsletter to Archive
2. Website back-up is already set up through security software
3. Website software updated, seems to have reduced down time
4. To do: update on Riverview School, on Coronation Park, on FoRPGS
5. ACTION for Board: consider Riverview Park Review request to host the community paper and its archives

Social Media

- RPCA Private Facebook Group has 499 members (up 9)
 - Added posts about Carol Sing, Howl at the Moon hike and its cancellation, Winter Carnival and updates, Coronation Park keeping Environmental protection, OSEAN's Lone Mittens, Playground consultations at Riverview Park and Alda Burt Park, and many other community updates
- Main RPCA Facebook Public Profile has 157 followers (up 29)
- Friends of Riverview Park Green Spaces Group has 267 members (up 3)

Outreach

ACTION: Board to discuss event tent

- Signarama quote for 10 ft event tent with printed logo (\$1472.77 + tax)



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- Quote for similar but plain tent from Amazon (\$299.95 + tax)

Annex C

Social Committee Report

2026 Calendar of Events:

1. Winter Carnival Sunday, February 8th 2-4 pm (Campfire)
2. Easter Egg Hunt @ Balena – Sunday, April 5th
3. Cleaning the Capital Spring Version Saturday May ??, rain date Saturday, May ??
4. Community garage sale early June 13th – run by others, we only promote
5. Porchfest Sunday June 12-14 or 19-21
6. Riverview Park Garden tour – Saturday, June 20th
7. Summer festival and Movie night Saturday August 22nd (Campfire)
8. Councillor’s Fall Corn Roast - Sunday September 14th TBC Run by Marty’s office
9. Fall Social – Sunday, October 4th before AGM
10. RPCA AGM Wednesday October 21st
11. Cleaning the Capital Fall version tentatively early October
12. Christmas Carol sing - Friday December 11th (Campfire)