

Minutes of Board Meeting



RIVERVIEW PARK
COMMUNITY ASSOCIATION



Date: Dec 10, 2025

Board Members in attendance: Ron Ridley, Stephanie Lines, Lynne Patenaude, Carol McQueen, Jeff Blattman, Jon Lemieux, Carol McQueen, Lorella Piirik, Bryan Orendorff

Regrets: Wanda Raymond

Topic	Discussion	Action Item
Call to Order	Meeting called to order at 6:59 PM Declaration of conflict of interest: None	
Agenda Approval	Motion: Approval of Agenda (see Annex A) First moved: Lynne Seconded: Lorella Approved by: All	
Approval of Minutes from Last Meeting	Motion: Approval of November meeting minutes First: Stephanie Second: Carol Approved by: All	
Welcome Guests		
Councillor Carr's update	Marty Carr was unable to attend due to a budget meeting. The following updates were sent previously by email. <ul style="list-style-type: none"> Returned to regular traffic of right hand turn lane at Industrial/Riverside restricted to buses only during LRT construction (will be done next spring) Balena Field lights - not removing them in the spring and reinstalling them in the fall (no news yet) Power outlet from one of the poles at Balena (no news yet) Getting more garbage can at Balena Park for events (not possible due to the size of our events). There is a plan to add recycling stations to parks. We may receive some. Getting additional Community Service dollars for the RPCA (no news yet), but the councillor may have funds she could provide to the RPCA Getting yellow garbage bags for the FoRPGS group (done) Water drops for the pollinator garden (no news yet) 	



Topic	Discussion	Action Item
Treasurer's Report	<p>Budget and Financial Statements</p> <ul style="list-style-type: none"> Bank and financial statements were provided to the Board. Funding received from the MPP for the carol singing event. 	
Special Report	<p>Communications</p> <ul style="list-style-type: none"> See Annex B for the report. 	<ul style="list-style-type: none"> Stephanie to give Lynne a PDF of the AGM minutes Stephanie to look at Parks, Recreation and Environment and suggest how to update.
	<p>Planning and Development</p> <ul style="list-style-type: none"> No report for this month 	
	<p>Green Spaces</p> <ul style="list-style-type: none"> In the city's Official Plan, Coronation Wood's status has been changed from Urban Natural feature to Parkland and combined with Coronation Park. Now zoned recreation which could be built on. In a similar vein, the land around Hurdman Station is zoned for apartment building 	
	<p>Social Committee Christmas Caroling event</p> <ul style="list-style-type: none"> Permits in place Posters are up. Partners have confirmed participation Franco Cite choir will be there <p>Saturday January 10th 7:00 Wolfmoon walk</p> <ul style="list-style-type: none"> Walk through the ornament pathway with hot chocolate at the end. <p>See Annex C</p>	<p>Need 3 volunteers for the Wolfmoon walk</p>
	<p>Membership</p> <ul style="list-style-type: none"> No news this month 	<p>Handover to Lise-Andrée is still underway</p>
	<p>Volunteer France Dulude has agreed to take on the volunteer coordinator</p>	<p>Ron will create Volunteer and Vice President email address</p>
President's Report	<ul style="list-style-type: none"> No additional news from what has been reported 	

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Topic	Discussion	Action Item
New & Ongoing Business	<ul style="list-style-type: none">Ron will speak with Lisa about working with RPCA in a Friends of Dale park subcommittee	
Approval to Adjourn Meeting	<p>Motion: Adjournment of Meeting First moved: Bryan Seconded: Jeff Approved by: All</p>	

Agenda Items

1. Call to Order and Declarations of Conflict of Interest (1 min)
2. Agenda Approval (5 mins)
3. Approval of Minutes from previous Meeting (5 min)
4. Welcome to any guests on the call
5. Councilor's Update (15 minutes)
 - a. Marty's Update and items carried forward from previous meeting
 - i. Returned to regular traffic of right hand turn lane at Industrial/Riverside restricted to buses only during LRT construction
 - ii. Balena Field lights - not removing them in the spring and reinstalling them in the fall
 - iii. Getting additional Community Service dollars for the RPCA
 - iv. Getting yellow garbage bags for the FoRPGS group
6. Special Discussion on spending priorities (see Annex 1)
7. Monthly & Special Reports (25 minutes)
 - a. Treasurer's Report
 - i. 2025/26 Budget Draft - Jeff
 - b. Social Committee Report
 - i. Christmas Caroling event
 - c. Membership Report
 - i. Introduce our new volunteer
8. President's Report (5 min)
9. New & Ongoing Business (10 min)
10. Recap of Action Items and Adjournment (5 min)

Communications Report

Statistics for November 13 – December 10, 2025

Newsletter/E-mails

- Two e-mails sent out: November 29 – November Newsletter, December 10 – December newsletter
- October stats: 357 recipients, 32% open rate

Website

- Updates: Updated Caroling event with poster on November 17, added November and December Newsletters to Archive
- Still to do: website back-up and update website software, add Minutes for fall 2025
- Payment made for web-hosting & malware software and shortly - domain name

Social Media

- RPCA Private Facebook Group has 490 members (up 2)
 - Added post about City Budget consultations, Trinity's movie night, 417 lane closures, consultations on Lansdowne 2.0, Blair Court's Christmas Wish List, OSEAN's McCarthy Woods nature walks
- Main RPCA Facebook Public Profile has 128 followers (up 1)
- Friends of Riverview Park Green Spaces Group has 264 members (stable)

Annex C

Social Committee Report

The following is a list of our completed and planned RPCA Social events for 2025:

1. Winter Carnival Sunday, February 9th 2-4 pm (Campfire)
2. Cutest Pet Competition Feb. 1 – May 15 TBD
3. NEW - Easter Egg Hunt @ Balena – Sunday, April 20th
4. Cleaning the Capital Spring Version Saturday May ??, rain date Saturday, May ??
5. Community garage sale June
6. Porchfest Sunday June 13-15 or 20-22
7. Summer festival and Movie night Saturday August 23rd (Campfire)
8. Possible additional movie nights Saturday, June 28th, Saturday, July 26th (Campfire)
9. Councillor’s Fall Corn Roast - Sunday September 14th TBC
10. Fall Social – Sunday, September 28th before AGM
11. RPCA AGM October 22nd
12. Cleaning the Capital Fall version tentatively early October
13. Christmas Carol sing - Friday December 12th (Campfire)

Some other events under consideration are:

1. Silent book club
2. Billings Estate High Tea
3. Art in the Park
4. Volksmarch community walk
5. Community Potluck dinner/Harvest Feast / Foodie event
6. Sports events – Titans Baseball, Atletico soccer, 67’s, Ottawa Charge Women’s hockey, Ottawa RedBlacks Football

Draft 2026 Calendar of Events:

1. Winter Carnival Sunday, February 8th 2-4 pm (Campfire)
2. Cutest Pet Competition Feb. 2 – Mar. 15 TBD
3. Easter Egg Hunt @ Balena – Sunday, April 5th
4. Cleaning the Capital Spring Version Saturday May ??, rain date Saturday, May ??
5. Community garage sale early June 13th – run by others, we only promote
6. Porchfest Sunday June 12-14 or 19-21
7. Riverview Park Garden tour – Saturday, June 20th
8. Summer festival and Movie night Saturday August 22nd (Campfire)
9. Councillor’s Fall Corn Roast - Sunday September 14th TBC Run by Marty’s office
10. Fall Social – Sunday, October 4th before AGM
11. RPCA AGM Wednesday October 21st
12. Cleaning the Capital Fall version tentatively early October
13. Christmas Carol sing - Friday December 11th (Campfire)