



**Riverview Park Community Association  
Draft Annual General Meeting Minutes  
Trinity Church of the Nazarene  
October 22, 2025**

**Attendance:**

**2024/25 Board Members:**

- Ron Ridley – President
- Carol McQueen - Vice President
- Jeff Blattman - Treasurer
- Stephanie Lines - Secretary
- Lynne Patenaude – Director at Large
- Kris Nanda – Director at Large
- Bryan Orendorff – Director at Large (*Ex-officio*)
- Wanda Raymond - Director at Large
- Lorella Piirik – Director at Large
- Jonathan Lemieux – Director at Large

**Members:** Lynne Bezanson, Jennifer Blattman, Craig Cormier, Lisa Couture, Saumil Dholakis, David Drinkwater, France Dulude, Chris Khoury, Tim Mark, Marilyn Minnes, Carole Mout, Joseph Murphy, Alison Nanda, Anna Nitoslawska, Lise Andrée Payette, Sherry McPhail

**Guests:** Councillor Marty Carr; Councillor Shawn Menard; Jesse Lee Wallace, Volunteer Ottawa, Dana Lawless, Perley Health

Topic	Discussion	Action Item
Call to Order	Meeting called to order at 7:05 <i>No Conflicts of interest</i>	
Agenda Approval	<b>Motion:</b> Approval of Agenda ( <b>see Annex A</b> ) First moved: Anna Nitoslawska Seconded: Marilyn Minnes Approved by: All	
Approval of Minutes from Last AGM	<b>Motion:</b> To approve the minutes of October 2024 AGM First moved: Kris Nanda Seconded: Lynne Bezanson Approved by: All	
Invited Speakers	<b>Jesse Lee Wallace, Executive Director, Volunteer Ottawa</b> <ul style="list-style-type: none"> <li>● 3000 charities in Ottawa rely on volunteers. COVID 19 had a significant impact on the volunteer sector with numerous volunteer coordinators being laid off. This</li> </ul>	



Topic	Discussion	Action Item
	<p>makes the need for Volunteer Ottawa ever greater. Their website can match skilled volunteers to opportunities and there are numerous opportunities for volunteers to partner with organizations. The RPCA has made very good use of Volunteer Ottawa in the past.</p> <p><b>Councillor Marty Carr</b></p> <ul style="list-style-type: none"> <li>● Councillor Carr thanked those present and noted the number of community events the RPCA organized in 2025. She acknowledged there have been a number of recent violent crime incidents in our neighbourhood. She will be hosting a safety meeting in the new year. She acknowledged the street parking issues, discussed housing initiatives, met with ALTO the high speed rail providers about their plans, and she will be organizing a budget information session.</li> </ul> <p><b>Councillor Shawn Menard</b></p> <ul style="list-style-type: none"> <li>● Councillor Menard spoke about priorities for Capital Ward including the cancellation of the AVTC expansion, and reducing speeding on Riverside Drive (despite the Province’s decision to ban speed cameras).</li> <li>● He also referenced his concerns about proceeding with Lansdowne 2.0 for a variety of reasons including cost overruns, other municipal priorities, and whether demolition of North Side and arena are even necessary at this time .</li> </ul>	
<p>President’s Report</p>	<p>Presented by Ron Ridley</p> <ul style="list-style-type: none"> <li>● See <b>Annex C</b> for President's Report</li> <li>● Ron thanked all of the Board members and volunteers who supported the RPCA with their time and effort – it is very much appreciated.</li> </ul>	
<p>Treasurer's Report</p>	<p>Presented by Jeff Blattman</p> <ul style="list-style-type: none"> <li>● The treasurer presented the financial position for 2024/25. Jeff noted the generous donation from Eagle Automotive, other local businesses that have supported the RPCA, and Carol McQueen’s work to secure funding from the City for the Summer Carnival.</li> <li>● See <b>Annex D</b> for Treasurer’s Report</li> </ul>	



Topic	Discussion	Action Item
Special Reports	<p>The president gave an overview of the following special reports. Full reports can be found in the appropriate annex listed below</p> <p><b>Friends of Riverview Park Green Spaces</b></p> <ul style="list-style-type: none"> <li>• See <b>Annex E</b> for Report</li> </ul> <p><b>Planning and Development</b></p> <ul style="list-style-type: none"> <li>• See <b>Annex F</b> for Report</li> </ul> <p><b>Communications</b></p> <ul style="list-style-type: none"> <li>• See <b>Annex G</b> for Report</li> </ul> <p><b>Motion:</b> To have a vote of thanks to France Dulude for her work in being the chair of the Social Committee            First moved: Tim Mark            Seconded: Jeff Blattman            Approved by: All</p> <p><b>Membership</b></p> <ul style="list-style-type: none"> <li>• See <b>Annex H</b> for Report</li> </ul> <p><b>Social Committee</b></p> <ul style="list-style-type: none"> <li>• See <b>Annex I</b> for Report</li> </ul>	
Approval of 2025/26 Board	<p>The proposed 25/26 board slate was presented by Bryan Orendorff in his capacity as Immediate Past President. A vote of members present approved the slate as proposed. See <b>Annex B</b> for the slate which was approved.</p> <p>It was noted that Kris Nanda has decided to retire from the board after 18 years of service, several of them as chair. The membership noted his many contributions and thanked him for his significant service.</p>	
New Business	<p>Dana Lawless, Perley Health described the seniors active living centre at Perley Health and the services which it provides to community members.</p>	
Approval to Adjourn Meeting	<p><b>Motion:</b> Adjournment of Meeting            First moved: Joe Murphy            Seconded: Lise Andrée Payette            Approved by: All</p>	

**Next AGM:** October 2026



**Agenda**  
**2025 RPCA Annual General Meeting**  
October 22, 2025  
7:00 pm  
Trinity Church of the Nazarene, 480 Avalon Place

Agenda

1. Call to Order (5 min)
2. Agenda Approval (5 min)
3. Approval of Minutes from the last Annual General Meeting (Oct 23, 2024) (5 min)
4. Invited Speaker (20 min)
  - a. Speaker Jesse Lee Wallace - Volunteer Ottawa
5. Remarks from Elected Municipal Officials (10 min)
6. President's Report (15 min)
7. Treasurer's Report: (15 min)
  - a. Review of Budget 2024-2025
  - b. Financial Review Report
  - c. Draft Budget 2025-2026
8. 2025/26 Board Elections (10 min)
9. New Business (10 min)
10. Closing Remarks (5 min)
11. Adjournment



**ANNEX B**

**Proposed Slate of Board Members for 2025**

<b>Position</b>	<b>Incumbent</b>
President	Ron Ridley
Vice President	Carol McQueen
Treasurer	Jeff Blattman
Secretary	Stephanie Lines
Immediate Past-President	Bryan Orendorff
Director	Lynne Patenaude
Director	Jonathan Lemieux
Director	Wanda Raymond
Director	Lorella Piirik
Director	Vacant
Director	Vacant



President's Report

President's Report

- Good progress on our goals
  - Monitoring P & D
  - Balena Fieldhouse
  - Social Activities
  - Enabler for the community
  - Financial integrity
  - Support for Community groups
- Membership growth
- Very successful Social Committee with many events delivered engaging more residents

Thank you to all of the Board members and volunteers who supported the RPCA with their time and effort - it is very much appreciated.

Ron Ridley  
22 October 2025



Annex D

**Statement of Financial Position for FY 2024-25 and draft budget for 2025-26**

<b>INCOME</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
2024/25 Membership Dues	\$1,820.00	\$1,880.00	\$60.00
Fundraising	\$1,800.00	\$1,800.00	\$0.00
Donations	\$500.00	\$1,223.25	\$723.25
Deposit Interest	\$200.00	\$248.01	\$48.01
Community Service Credit	\$350.00	\$346.34	\$3.66
Dale Park Rink Service Contract income	\$1,246.00	\$1,246.00	\$0.00
Proceeds from Grants & Contribution Agreements	\$1,600.00	\$1,600.00	\$0.00
FoRPGS Microgrant Proceeds	\$3,561.61	\$3,560.54	\$1.07
<b>TOTAL INCOME</b>	<b>\$11,077.61</b>	<b>\$11,904.14</b>	<b>\$826.53</b>
<b>EXPENSES</b>			
<b>Administrative Expenses:</b>			
Directors & Officers Liability Insurance	\$842.00	\$842.40	\$0.40
Commercial & General Liability Insurance	\$0.00	\$0.00	\$0.00
RPCA Membership to Federation of Citizens' Assoc	\$40.00	\$40.00	\$0.00
RPCA Membership to CAFES	\$100.00	\$100.00	\$0.00
Banking Fees	\$50.00	\$50.00	\$0.00
IT Expenses	\$260.00	\$261.33	\$1.33
Annual General Meeting	\$300.00	\$250.00	\$50.00
Annual Financial Review/Test Audit	\$50.00	\$50.00	\$0.00
Advertising	\$0.00	\$116.05	\$116.05
Postage	\$8.00	\$1.54	\$6.47
Partner Outreach	\$0.00	\$20.00	\$20.00
<b>Total Administrative Expenses</b>	<b>\$1,650.00</b>	<b>\$1,731.32</b>	<b>\$81.32</b>
<b>Event Expenses:</b>			
Holiday Caroling (December)	\$570.00	\$476.16	\$93.84
Winter Carnival (February)	\$1,000.00	\$488.46	\$511.54
Spring Festival/Movie Night (June)	\$1,000.00	\$0.00	\$294.92
Summer Carnival & Movie Night (August)	\$1,000.00	\$1,705.08	
PorchFest (June)	\$150.00	\$0.00	\$150.00
Cleaning the Capital Spring Edition (May)	\$150.00	\$0.00	\$150.00
Cleaning the Capital Fall Edition (Oct)	\$150.00	\$0.00	\$150.00
Easter Egg Hunt (April)	\$600.00	\$175.19	\$424.81
<b>Total Event Expenses</b>	<b>\$4,620.00</b>	<b>\$2,844.89</b>	<b>\$1,775.11</b>
Dale Park Rink Maintenance Service Operator	\$1,246.00	\$1,246.00	\$0.00
FoRPGS Project & Equipment Expenses	\$3,561.61	\$3,561.79	\$0.18
<b>TOTAL EXPENSES</b>	<b>\$11,077.61</b>	<b>\$9,384.00</b>	<b>\$1,693.62</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>\$0.00</b>	<b>\$2,520.15</b>	<b>\$2,520.15</b>



<b>INCOME</b>	<b>BUDGET</b>
2024/25 Membership Dues	\$2,060.00
Fundraising	\$2,087.50
Donations	\$1,200.00
Deposit Interest	\$240.00
Community Service Credit	\$350.00
Dale Park Rink Service Contract income	\$1,250.00
Proceeds from Grants & Contribution Agreements	\$1,600.00
<b>TOTAL INCOME</b>	<b>\$8,787.50</b>
<b>EXPENSES</b>	
<b>Administrative Expenses:</b>	
Directors & Officers Liability Insurance	\$842.50
Commercial & General Liability Insurance	\$0.00
RPCA Membership to Federation of Citizens' Associations	\$40.00
RPCA Membership to CAFES	\$100.00
Banking Fees	\$60.00
IT Expenses	\$265.00
Annual General Meeting	\$300.00
Annual Financial Review/Test Audit	\$50.00
Postage	\$5.00
<b>Total Administrative Expenses</b>	<b>\$1,662.50</b>
<b>Event Expenses:</b>	
Holiday Caroling (December)	\$500.00
Winter Carnival (February)	\$500.00
Community Garage Sale	\$200.00
Summer Carnival & Movie Night (August)	\$1,600.00
PorchFest (June)	\$150.00
Cleaning the Capital Spring Edition (May)	\$150.00
Cleaning the Capital Fall Edition (Oct)	\$150.00
Easter Egg Hunt (April)	\$250.00
<b>Total Event Expenses</b>	<b>\$3,500.00</b>
<b>RPCA Equipment</b>	<b>\$2,375.00</b>
<b>Dale Park Rink Maintenance Service Operator</b>	<b>\$1,250.00</b>
<b>TOTAL EXPENSES</b>	<b>\$8,787.50</b>
<b>NET SURPLUS / (DEFICIT)</b>	<b>\$0.00</b>

Jeff Blattman  
22 October 2025



**Friends of Riverview Park Green Spaces (FoRPGS)**

Friends of Riverview Park Green Spaces Report

- 5<sup>th</sup> Year of existence
- Focus on eradication of invasive species and planting of pollinator gardens
- Our flagship pollinator garden is by the toboggan hill with two other smaller ones in the hydro corridor, one in Balena Park, one on the Hospital Link Road, a new one in Oak Park, one by Browning, one in the allotment garden for a total of eight!
- Great work by satellite groups in Riverview Park
- Some progress on the Hydro Corridor transition
- We continue to build relationships with other like-minded groups (Seed Library, OSEAN, AVCA Enviro)
- We need volunteers!

Ron Ridley  
22 October 2025



## **Planning and Development Committee Report 2024-2025**

The RPCA Planning and Development (“P&D”) focus this past year has been on proposed developments which might affect the Riverview Park community as well as those outside our ward that may have direct or indirect effect on us all. (E.g. the LRT, additional redevelopment of Lansdowne Park (Lansdowne 2.0))

Articles on P & D issues of interest appear in the community newspaper (Riverview Park Review) – and on the RPCA website. A fair amount of information sharing and discussions was conducted via email and at monthly RPCA Board meetings.

In communications with the City, the RPCA has reiterated support for 15- minute neighbourhood concept (with increased walkability) and opposed giving carte-blanche to intensification without limits, The RPCA has stressed need for meaningful community input, respect for community context respect for greenspace and existing tree canopy, and not overloading existing infrastructure. The RPCA continues to push for safer pedestrian and cyclist infrastructure and has shared suggestions for filling in some of the sidewalk gaps along Industrial Avenue.

We continue to monitor and forward concerns about traffic safety near the Tim Horton’s on Dorion and complaints about speeding and appropriate means of traffic calming, particularly near schools. Thus far, the RPCA has been unsuccessful at convincing City Officials to reposition the sign so it is more visible to driver and to allow the painting of a yellow crosswalk so that cars turning into the Tim Horton’s from Dorion do not block vehicular traffic on the street and obstruct pedestrians who are trying to use the sidewalk path to cross the entrance. The current situation at this site does not appear to meet the City’s [Urban Designs Guidelines for Drive Throughs](#)

Most proposed projects of interest are still on hold or have been put off indefinitely, including high-rise rental apartment units along Steamline Street in the Ottawa Trainyards and proposed high-rise complexes along St. Laurent Boulevard between Industrial Avenue and Smyth Road.

In terms of other developments with potential impacts on Riverview Park residents that we are following include:

- 1) Proposed Tremblay Multi-Use Connection (Terminal Avenue to Tremblay LRT Station). project remains on hold following the February 2025 federal government announcement it was now planning to build a High-Speed Rail (HSR) between Montreal and Toronto
- 2) Disposition of the National Defence Medical Centre (NDMC) , one of 14 surplus National Defence buildings to be put up for sale and possible conversion into affordable housing.
- 3) Potential Housing Complex at 1460 Riverside Drive In early March 2025, the National Capital Commission (NCC) in collaboration with the Canadian Mortgage and Housing Corporation publicly announced it was seeking a proponent for the construction of residential housing at 1460 Riverside Drive (the empty lot directly across from the Cancer Survivors Park) No further details are available.
- 4) Alta Vista Transportation Corridor (AVTC), The Northern Portion (between existing Hospital Link and across Rideau River to Nicholas Street was removed from the Transportation Master Plan (TMP) by Council in July. The remainder of the AVTC remains in the TMP.
- 5) Converting far-right hand lane at Industrial/Riverside RPCA requested this lane (restricted to buses only during LRT construction) be converted to regular traffic or a dedicated right turn onto Tremblay and perhaps



also for Eastbound ramp onto HWY 417 only. This change would improve traffic flow and reduce risk of collisions from vehicles making last minute lane changes

6) Groundbreaking for Perley Health Intergenerational Child Care Centre, a partnership between Perley Health and the Andrew Fleck Children's Services. Scheduled to open in Spring 2026, the Centre will serve 49 children and create daily opportunities for seniors, veterans, and young children to connect. Marilyn Minnes is still the Riverview Park community liaison with Perley

7) New Matthew House Warehouse at 700 Industrial Avenue The organization recently signed a lease and is preparing to expand the Furniture Bank into a nearly 20,000 sq. ft. facility, Construction and design planning will start in November and the move is anticipated for February 202 In 2025-26 we will also keep monitoring local developments and also follow City efforts to implement measures respond to climate change following Council's 2019 declaration of a Climate Emergency.

We welcome further input from the Riverview Park Community and from anyone who wishes to join the P & D Committee.

Respectfully submitted,

Kris Nanda, Chair, Riverview Park Community Association, Planning and Development Committee.



**Riverview Park Community Association (RPCA)**  
**Communications Report 2024-2025**

The role of the RPCA Communications Director includes providing information about the neighbourhood of Riverview Park and its amenities, notifying members of upcoming events, creating an online record of events and providing a mechanism for members to communicate with the RPCA Board of Directors.

**RPCA Newsletter**

- A full newsletter is distributed to the distribution list once or twice per month, and shorter emails are sent as reminders for special events. In 2024-2025, 16 newsletter/e-mails were sent to recipients.
- All RPCA members will be automatically subscribed to the newsletter and other special RPCA Board emails.
- As of Oct 12, 2025, there were 359 newsletter subscribers.

Anyone who wishes to subscribe can send an email to [Communications@RiverviewParkCa.com](mailto:Communications@RiverviewParkCa.com) including their name, street address and email address.

**RPCA Website Statistics for 2024-2025 - RiverviewParkCa.com**

- The website is regularly updated as news and events arise. A search function is available.
- Upcoming events are posted on the News and Events Page and Events can also be seen in a calendar format by following the links. 24 events were posted this past year, in addition to the RPCA Monthly Board Meetings and Annual General Meeting.
- 12 website News items were posted. Recent posts are shown on the News and Events Page and a link takes the user to the News Archive.
- Newsletters are posted to the Newsletter Archive page.
- AGM and Board meetings can be found as Events in the Calendar, and minutes are posted to the minutes webpage for each meeting held (usually 11/year).  
<https://riverviewparkca.com/about-the-rpca/meeting-minutes/>

**Social Media**

- RPCA has an organizational Facebook page and also a Facebook group that anyone who lives in or has an interest in Riverview park can join and post in. The FB group is monitored by Dianne Hoddinott for RPCA. The Friends of Riverview Park Green Spaces group Facebook group is managed by Ron Ridley & members of the group can post too.
- The Board of Directors decided in 2025 to deactivate the RPCA X/Twitter account. In the coming year we will explore using BlueSky.
- We have also begun using Reddit to publicize larger events like the Movie Night, reaching 10,000+ people in the r/Ottawa sub-reddit.

**Lynne Patenaude, Communications Director**



**2025 AGM Membership Report**

Membership remains steady at approximately 100 residents, a slight decrease from around 110 at this time last year.

During our Fall events, including the Councillor's Corn Roast, Fall Cleaning the Capital, and Fall Social we actively promoted membership and successfully signed up many members.

The RPCA hosted more events this past year, reaching a greater number of residents. However, there appears to be a communication gap or other factors preventing a significant increase in membership, which has remained around 100 residents. The communication gap is that some people think signing up means you are volunteering to do RPCA work, and while that is always nice, it is not a membership requirement.

This is the first full year operating under higher membership fees, and while membership numbers have not been affected, the increased fees have improved our financial stability and will enable us to make a greater impact in the coming year.

We continued hosting larger social events such as the Winter Carnival, Summer Carnival, Movie Night, and Fall Social, which contributed to new memberships. Additionally, the RPCA secured special rates for some sporting events and offered membership discounts for the Fall Social, likely to encourage more residents to join.

Our focus moving forward is to build on this momentum through ongoing successful events and a targeted membership communication campaign.

Fundraising events such as the Fall Social contribute to the RPCA's operating expenses, while increasing membership helps support community activities and initiatives.

We plan to promote the RPCA across more channels and more frequently while offering a variety of activities that appeal to residents and attract new members. We recognize the importance of collective effort "many hands make light work" and, while the Membership position was only filled on an ad-hoc basis this past year, we have identified a volunteer from the community to lead Membership efforts for 2025/26.

Ron Ridley  
22 October 2025



**Annex I**

**RPCA Social Committee AGM Report**  
**October 22, 2025**

A dedicated team of RPCA members France Dulude, Kris Nanda, Ron Ridley, Lorella Piirik, Carol McQueen, Jon Lemieux, Tim Mark, and Stephanie Lines met once per month and - along with other volunteers - brought a record number of diverse events to the community in 2024/25.

An event was held almost every month, from cleaning our neighbourhood to carnivals in the park to showcasing local musicians to raising funds for the continued operations of the RPCA.

A key element of many of our events has been helping other organizations who support our community, for example by making a financial donation to Matthew House and collecting non-perishable food for the Blair Court Community Food Bank.

The Social Committee is always looking for additional volunteers, either to be part of our regular meetings or to assist on individual events by organizing, advertising, posting on Facebook or helping on the day. Please feel free to reach out to any of us or email the RPCA to lend a much needed hand.

The following is a list of our completed RPCA Social events for 2024/2025:

<b><u>Event</u></b>	<b><u>Date</u></b>	<b><u>Desc</u></b>
Cleaning the Capital	May and September	<ul style="list-style-type: none"><li>• The city provides disposable gloves and garbage bags to groups of volunteers who pick up garbage in public spaces in the neighbourhood.</li><li>• The RPCA holds a spring and fall clean the capital event, where about 20 residents spend a Saturday morning picking up garbage and beautifying Riverview Park.</li></ul>
Fall Social Dinner and Silent Auction	Oct	<ul style="list-style-type: none"><li>• The RPCA welcomed 57 people to the event and netted proceeds of \$4,095 which were split between the RPCA and Matthew House Ottawa (\$2047.50 each).</li></ul>



fundraiser at O'Briens		<ul style="list-style-type: none"><li>• Donations were received from many local businesses and elected officials</li><li>• This is a critical fundraiser for the RPCA. Net proceeds from this event, together with annual membership fees allow your community association to re-invest in our community, host community-building events like the Winter Carnival, Summer Carnival &amp; Movie Night and Holiday Caroling, and maintain/operate some of our community's ice rinks, while covering basic operating costs.</li><li>• In 2024, Matthew house fully furnished 1818 homes and provided a bed, food and settlement support to 414 refugee claimants.</li></ul>
Summer Carnival  A movie, games, food, and campfire in Balena Park	Aug	<ul style="list-style-type: none"><li>• The RPCA submitted a grant application and was approved to receive funds from the City of Ottawa</li><li>• Other donations from local elected officials allowed the RPCA to purchase games, popcorn and other food for the evening.</li><li>• There were games and popcorn along with a campfire.</li><li>• Partnered with Southeast City Church for this successful event with more than 250 in attendance.</li><li>• Collected food items for Blair Court Community Food Bank</li><li>• We also accessed Volunteer Ottawa's services to find student volunteers.</li></ul>
Porchfest	June	<ul style="list-style-type: none"><li>• Neighbourhood musicians played in 45 minute sets at houses in the neighbourhood.</li><li>• The event was well-received among community members and musicians.</li></ul>
Cutest Pet Contest	Feb to May	<ul style="list-style-type: none"><li>• Residents could enter a cat or dog.</li><li>• It was a very successful event with over \$500 raised for the Humane Society.</li><li>• Prizes were generously donated by PetValu</li></ul>



Easter egg hunt in Balena Park	April	<ul style="list-style-type: none"><li>• New event in 2025 which consisted of hiding eggs in the park per age group; providing coffee and hot chocolate; and games for kids.</li></ul>
Winter Carnival at Balena Park	Feb	<ul style="list-style-type: none"><li>• Over 250 adults and kids attended</li><li>• Activity included: RPCA membership table, games, fire pit, photo booth, food and drinks, shoot to win contest,</li><li>• A highlight was chili provided by Maplewood Retirement Community</li></ul>
Holiday Caroling in Balena Park	Dec	<ul style="list-style-type: none"><li>• Partnered with Southeast City Church for this successful event</li><li>• Organized in conjunction with Blair Court Community Housing with participants providing donations to the Blair Court food bank while enjoying carols led by Craig Cormier by candlelight.</li><li>• A financial contribution from Councillor Marty Carr provided for horse drawn sleigh rides.</li></ul>

The Social Committee