

## Minutes of Board Meeting

Date: June 11, 2025



**RIVERVIEW PARK**  
COMMUNITY ASSOCIATION



**Board Members in attendance:** Stephanie Lines, Lorella Piirik, Kris Nanda, Ron Ridley, Bryan Orendorff, Lynne Patenaude, Carol McQueen

**Regrets:** Wanda Raymond, Jeff Blattman, Jon Lemieux

Topic	Discussion	Action Item
Call to Order	Meeting called to order at 7:00 PM  Declaration of conflict of interest: None	
Agenda Approval	<b><i>Motion: Approval of Agenda (see Annex A)</i></b> First moved: Bryan Seconded: Stephanie Approved by: All	
Approval of Minutes from Last Meeting	<b><i>Motion: Approval of May meeting minutes</i></b> First: Bryan Second: Stephanie Approved by: All	
Welcome Guests	Welcomed guests Vivi Conte and Marty Carr	
Councillor Carr's update	<ul style="list-style-type: none"><li>● Councillor Carr went over the events in her newsletter and encouraged us to continue to put our events in there too.</li><li>● There will be no development charges for Andrew Fleck child care centre being built at the Perley</li><li>● Perley Foundation will reach out to Carol to discuss events in the community</li><li>● Marty has received a land disposal notice for NDMC. Bruyere is interested.</li><li>● Residents are frustrated about parking in the community from Purley and hospitals. Parking at the facilities is expensive so no easy solution especially for lower income staff.</li><li>● City staff will undertake a traffic study on intersections on Industrial at Trainyards.</li><li>● Dorion Tim Hortons: The City does not issue signs to say don't block the sidewalk. Pothole is fixed. No path forward for continued resident frustration with drive-through customers blocking pedestrians and cars.</li></ul>	<p>The following items are being tracked:a</p> <ul style="list-style-type: none"><li>● Requesting RPCA input to changes in signalling at the intersection at Smyth and Russell.</li><li>● Advance walk signal at Industrial and Figaro.</li><li>● Returned to regular traffic of right hand turn lane at Industrial/Riverside</li><li>● Councillor Menard to address the deteriorating bike lane between Hurdman and Riverside.</li><li>● Marty will follow-up regarding City trucks driving on pedestrian pathways to empty garbage cans. The trucks are wider than the path and it makes large ruts.</li></ul>

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	<ul style="list-style-type: none"><li>Marty is not suggesting any local parks be included in alcohol in public parks initiative.</li></ul>	
Treasurer's Report	<b>Budget and Financial Statements</b> <ul style="list-style-type: none"><li>Bank and financial statements were provided to the Board</li><li>No new membership sign-ups or renewals during May, and no material expenses incurred.</li><li>D&amp;O liability insurance annual premium payment is due in June and will be paid in June against the broker's invoice.</li><li>The payment to Bruce Aho for his maintenance of the Dale Park Puddle Rink was paid by e-transfer.</li><li>The Summer Carnival &amp; Movie Night has obtained community funding approval under the City's Civic Events Fund (thanks again Carol!) and we hope to receive funds by direct deposit shortly (I'm working with the City of Ottawa to confirm direct deposit details for the RPCA).</li><li>An expense budget was approved by the Board at the outset of our fiscal year and we expect to begin to incur some of these expenses in the weeks leading up to the event.</li><li>the movie rights have been quoted at \$525+taxes (yet to be invoiced);</li><li>park permit of \$134.70, to be covered by using the RPCA's community credit balance with the City;</li><li>an order for a quarter-page colour ad in the Riverview Park Review has been placed for \$150 (yet to be invoiced)</li></ul>	
Special Report	<b>Communications</b> <ul style="list-style-type: none"><li>See Annex B for the report.</li><li>New letter open rate is 33%</li><li>Our 2025 events have been added to the website.</li><li>There is a list of committees on the website which need to be updated to be current.<ul style="list-style-type: none"><li>Planning and Development</li><li>Parks, Recreation and Environment.</li></ul></li></ul>	<p>Kris to look at the Planning and Development page and suggest how to update.</p> <p>Stephanie to look at Parks, Recreation and Environment and suggest how to update.</p>

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		Lynn will contact Diane about cancelling the X Account
	<b>Planning and Development</b> <ul style="list-style-type: none"><li>• See Annex C for the report.</li><li>• Our school trustee resigned.</li></ul>	<p>Kris will reach out to Councillor Menard's office regarding the deteriorating bike lane between Hurdman and Riverside.</p> <p>Kris will send an email to School Board Chair to ask who is covering for our trustee's responsibilities</p>
	<b>Green Spaces</b> <ul style="list-style-type: none"><li>• Request to enter permit has been approved for 2025.</li><li>• Tool summary is completed and has been distributed.</li><li>• Work on pollinator garden and majestic maple is ongoing.</li><li>• No invasives removal event with EDC this year.</li></ul>	
	<b>Social Committee</b> <ul style="list-style-type: none"><li>• Porchfest planning ongoing.</li><li>• Summer Carnival: funding from Civic Event Funding, David McGunity, Marty Carr, (requested from MPP)</li><li>• Southeast church will do face painting,</li><li>• Lynne will send a newsletter for the events taking place this summer,</li><li>• Fall Social will be October 5th. Will have a silent auction.</li><li>• Annex D has a list of Social Committee Events.</li></ul>	<p>Jon will get the names from the easter egg hunt who said they would sign-up for a membership.</p> <p>Lorella to request Hot 89.9 presence at summer carnival</p> <p>Kris will confirm with O'Brien's whether October 5th is available.</p> <p>Stephanie will remake the donor letter for the fall social</p> <p>Ron will get the permits for summer carnival and Christmas</p>
	<b>Membership</b> <ul style="list-style-type: none"><li>• Ron and Stephanie will meet with Lise-Andrée in September about taking on membership.</li></ul>	

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President's Report	Spoke to Marty and requested <ul style="list-style-type: none"><li>• More park service dollars</li><li>• Fatality reports on recent accidents</li><li>• More garbage cans in the community</li></ul>	
New & Ongoing Business	<ul style="list-style-type: none"><li>• Undertaking a liaison with AVCA: Carol has agreed to be our liaison</li><li>• AGM date October 22nd at 7:00 pm at Church. Speaker Jesse Lee Wallace - Volunteer Ottawa</li><li>• Stephanie presented the structure for a google drive which all board members will use.</li></ul>	
Approval to Adjourn Meeting	<b>Motion:</b> Adjournment of Meeting First moved: Kris Seconded: Bryan Approved by: All	

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## Annex A

### RPCA Board Meeting Agenda

**Date:** Wed June 11, 2025 6:45 pm

**Location:** Maplewood Retirement Community, 340 Industrial Ave.

**Meeting link:**

**Board Members:** Jeff Blattman, Jonathan Lemieux, Stephanie Lines, Carol McQueen, Kris Nanda, Bryan Orendorff (*Ex-officio*), Lynne Patenaude, Lorella Piirik, Wanda Raymond, and Ron Ridley.

**Invited Guests:** Marty Carr and Shawn Menard

### Agenda Items

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1. Call to Order and Declarations of Conflict of Interest (5 mins)
2. Agenda Approval (5 mins)
3. Approval of Minutes from previous Meeting (5 min)
4. Welcome to any guests on the call
5. Councilor's Update
  - a. Marty's Update (15 minutes)
6. Monthly & Special Reports (25 minutes)
  - a. Treasurer's Report
  - b. Communications Report
  - c. Planning and Development Report
  - d. Green Spaces Report
  - e. Social Committee Report
  - f. Membership Report
7. President's Report (5 min)
8. New & Ongoing Business (10 min)
  - a. AGM date and location
  - b. Park permits
  - c. Google Drive setup
9. Recap of Action Items and Adjournment (5 min)



**Annex B**

**Communications Report**

**Statistics for May 13 – June 11, 2025**

Newsletter/E-mails

- June Newsletter sent out – 368 recipients, 33% open rate

Website

- Updates: June events (Ball games and discount, Porchfest, Yard sale, Riverview Alternative Fun Fair and Fundraiser)
- Winners for Cutest Cat & Dog contest

Other: Banner order for tabling: \$105 for the 24" x 60" sign from Loudmouth Printing, will be ready for the Summer festival, needed for PorchFest?

Social Media

- RPCA Private Group has 479 members, Main RPCA Public Profile has 108 followers
- Friends of Riverview Park Green Spaces Group has 257 members
- BlueSky account created
- Still To do: delete X account (had discussion with Dianne)

## Annex C

### Planning and Development Report

#### Planning and Development Update from the Riverview Park Community Association:

By Kris Nanda, Chair RPCA Planning and Development Committee

##### 1. Traffic Safety Issues

(A) **Smyth Road** Following a pedestrian being killed at the intersection of Smyth Road with Russell Road and Othello Avenue in May, Councilor Marty Carr reported that this intersection was included as part of the Elmvale Acres Secondary Plan.

*She added “The City owns the triangular portion of land on the North-East quadrant of the intersection bordered by Russell and Smyth, which was purchased to facilitate the re-alignment. In the Transportation Master Plan, there is a cycling project in the list that could [possibly see bike lanes west of St. Laurent Boulevard (On Smyth) to Othello Avenue. While this project was identified as being implemented past a 7 to 10-year timeline, I am hopeful that staff will consider bundling this project with the realignment project above.”*

(B) **Industrial Avenue**—After a fatal accident where a local resident was struck and killed by a vehicle on Industrial Drive near the LCBO building., the RPCA is asking the City to consider installing advance green lights for pedestrians and cyclists crossing Industrial Avenue at both Trainyards intersections. A longer term solution would be for the City to build sidewalks or Multi-use Pathways along both sides of Industrial Avenue—filling in current gaps and widening some existing sidewalks.

Councilor Carr’s office informed the RPCA that “Industrial Avenue isn’t being considered for renewal at this time but when it does come up for renewal it will be designed to consider all modes of transportation, vehicular, pedestrian and cycling. There will be public consultations on the design and we would expect the RPCA to have valuable insight and input into that process.”

##### C) Entrance to Tim Horton’s from Dorion

City staff will do a site visit later this week to check on the visibility of signs that were installed two years ago . The Councillor said that the staff “*did advise that though we originally asked for a : ‘do not block sidewalk’ sign, however there are unsigned provisions in the Traffic and Parking Bylaw related to blocking sidewalks, so this is not something the City would put on a sign” They say they can only offer do not block driveway signs “* Councilor’s office has submitted a request to reposition the sign so it is more visible to drivers. Residents can call 311 to report vehicles blocking the sidewalk

(D) **Pothole concerns**; The pothole on the sidewalk at Dorion entrance to Tim Horton’s finally filled in last week - nearly two months after it was first reported (Pothole on pathways between Hurdman and Riverside Drive remains unfilled and hazardous to cyclists)

2. **Potential Housing Complex at 1460 Riverside Drive** In early March 2025, the National Capital Commission (NCC) in collaboration with the Canadian Mortgage and Housing Corporation publicly announced it was seeking a proponent for the construction of residential housing at 1460 Riverside Drive (the empty lot directly across from the Cancer Survivors Park) . No further details are available

3 **Alta Vista Transportation Corridor (AVTC) Public Consultation** Several months ago the RPCA requested copies of any relevant traffic studies conducted after the construction of the AVTC Hospital Link to determine any impact that this Link road has on vehicular traffic flow and patterns. No information has yet been provided. In addition,

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Councillor Menard's office agreed to look into the process by which land is removed from the TMP and turned into permanent greenspace. The TMP is scheduled for approval at Committee by July 2025

4. **Shopper Drug Mart** – no date yet for when Shoppers in Trainyards will open (on the former site of Farmboy). Shopper son Alta Vista lease runs through at least 2027

5. **Impact of Elementary School Changes in Riverview Park** (for Vincent Massey and Riverview Alternative Schools) With the recent resignation of our school Trustee Nili Kaplan-Myrth, the RPCA has not yet heard who is acting in her stead to contact with details about potential impact of the OCDSB's planned changes for elementary schools in our area . We will contact OCDSB Chair Lynne Scott to get the name of the Trustee now responsible for our area (Zone 9)



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### Annex D

#### Social Committee Report

The following is a list of our completed and planned RPCA Social events for 2025:

1. Winter Carnival Sunday, February 9th 2-4 pm (Campfire)
2. Cutest Pet Competition Feb. 1 – May 15 TBD
3. NEW - Easter Egg Hunt @ Balena – Sunday, April 20th
4. Cleaning the Capital Spring Version Saturday May ??, rain date Saturday, May ??
5. Community garage sale June
6. Porchfest Sunday June 13-15 or 20-22
7. Summer festival and Movie night Saturday August 23rd (Campfire)
8. Possible additional movie nights Saturday, June 28th, Saturday, July 26th (Campfire)
9. Councillor's Fall Corn Roast - Sunday September 14th TBC
10. Fall Social – Sunday, September 28th before AGM
11. RPCA AGM October 22nd
12. Cleaning the Capital Fall version tentatively early October
13. Christmas Carol sing - Friday December 12th (Campfire)

Some other events under consideration are:

1. Silent book club
2. Billings Estate High Tea
3. Art in the Park
4. Volksmarch community walk
5. Community Potluck dinner/Harvest Feast / Foodie event
6. Sports events – Titans Baseball, Atletico soccer, 67's, Ottawa Charge Women's hockey, Ottawa RedBlacks Football