



DRAFT BUDGET 2025-26

INCOME	BUDGET	Notes/Assumptions
2024/25 Membership Dues	\$2,060.00	Targeting 10% growth, to 103 paying members from 94 (already at 86 paying members as of Oct. 15th)
Fundraising	\$2,087.50	Raised Oct. 5th from Fall Social & Fundraiser event in support of the RPCA and Matthew House Ottawa
Donations	\$1,200.00	various donations from members, businesses, city councillor and provincial & federal riding associations
Deposit Interest	\$240.00	Term deposit interest + monthly deposit account interest
Community Service Credit	\$350.00	annually from City of Ottawa (cannot be carried over year-to-year)
Dale Park Rink Service Contract income	\$1,250.00	Estimated annual service contract income (renews this coming Winter; amount TBC)
Proceeds from Grants & Contribution Agreements	\$1,600.00	Target funding from City of Ottawa Community Event Funding Program
TOTAL INCOME	\$8,787.50	
EXPENSES		
Administrative Expenses:		
Directors & Officers Liability Insurance	\$842.50	fixed through June 1, 2027 at \$842.40/policy period (June 1 - June 1)
Commercial & General Liability Insurance	\$0.00	Paid for by City of Ottawa Community Partnership Insurance Program (CPIP)
RPCA Membership to Federation of Citizens' Associations	\$40.00	annual dues (payable Jan 2025)
RPCA Membership to CAFES	\$100.00	annual dues (payable in 2025)
Banking Fees	\$60.00	Interac e-transfer fees (primary payment method used)
IT Expenses	\$265.00	Website hosting services, domain name, and Malware protection subscription
Annual General Meeting	\$300.00	Venue rental and public advertisement in RPR, supplies
Annual Financial Review/Test Audit	\$50.00	Gift Card for Test Auditor
Postage	\$5.00	postage & envelopes
Total Administrative Expenses	\$1,662.50	
Event Expenses:		
Holiday Caroling (December)	\$500.00	lanterns, food & drinks, supplies, advertisement
Winter Carnival (February)	\$500.00	games, food & drinks, supplies, advertisement
Community Garage Sale	\$200.00	Ads, signs, posters
Summer Carnival & Movie Night (August)	\$1,600.00	Movie licensing, games, food & drinks, supplies, etc.
PorchFest (June)	\$150.00	advertisement
Cleaning the Capital Spring Edition (May)	\$150.00	supplies and food/snacks for volunteers
Cleaning the Capital Fall Edition (Oct)	\$150.00	supplies and food/snacks for volunteers
Easter Egg Hunt (April)	\$250.00	advertising, supplies, food/snacks
Total Event Expenses	\$3,500.00	
RPCA Equipment	\$2,375.00	pop-up branded tents, community signboards, games for events
Dale Park Rink Maintenance Service Operator	\$1,250.00	Flow through of City rink funding to rink operator (Bruce Aho)
TOTAL EXPENSES	\$8,787.50	
NET SURPLUS / (DEFICIT)	\$0.00	

