

Minutes of Board Meeting

Date: October 9, 2024



RIVERVIEW PARK
COMMUNITY ASSOCIATION



Board Members in attendance: Jeff Blattman, Kris Nanda; Carol McQueen; Stephanie Lines; Jon Lemieux; Lorella Piirik, Brian Orndorff, Ron Ridley; Craig Cormier

Regrets: no regrets

Topic	Discussion	Action Item
Call to Order	Meeting called to order at 6:51 PM Declaration of conflict of interest: None	
Agenda Approval	<i>Motion: Approval of Agenda (see Annex A)</i> First moved: Jon Seconded: Stephanie Approved by: All	
Approval of Minutes from Last Meeting	<i>Motion: Approval of minutes of February meeting</i> First moved: Stephanie Seconded: Lorella Approved by: All	
Welcome Guests	Welcomed Councillor Carr	
Councillor Marty Carr's update	<ul style="list-style-type: none">● Council voted on budget directions. 2.9 is the minimum budget increase expected. Could be an increase of up to 9.9% depending on how the 120M transit deficit is managed. Budget to be tabled mid-November.● There will be some changes to transit services.● October 22nd and 24th - Marty is hosting a state of Alta Vista meeting for people to ask questions about the budget and general issues of interest● October 25th - she is hosting a meeting about proposed changes to the flood protection program● Perley staff parking on Browning and Pullen. Perley is planning to add 100 beds. CHEO, U of O and the General are expanding. A parking strategy will be needed.● Discussions with Hydro-One about removing invasive species on their land are quite complex. Virtually no progress being made.● She has been working with staff to look at how the city works with local groups to allow community gardens on city land. No progress to report yet.	

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	<ul style="list-style-type: none">● Park adoption is only for one year. It had been three years but was changed to one.	
Treasurer's Report	Budget and Financial Statements <ul style="list-style-type: none">● Highlights of the Treasurer's report were presented. See Annex B for the full report.	
Special Reports	Communications <ul style="list-style-type: none">● No Communications Report was presented	
	Planning and Development <ul style="list-style-type: none">● Highlights of the planning and development report were presented. See Annex D for the full report.	
	Green Spaces <ul style="list-style-type: none">● Overall, it has been a quiet summer with many members away on holidays, but are looking to pick up pace in the fall● Heather has done a lot of great work at the Majestic Maple including writing a proposal to Tree Canada	
	Social Committee <ul style="list-style-type: none">● For the carolling event, we have the fire permit from earlier permit work, and Ron recently applied for the park permit.● We have ~\$180 left of our city providing Community● Additional highlights of the Social Committee Report in Annex E were presented	
	Membership <p>Membership stands at 76 Ron drafting membership letter Jeff sent out renewal reminders to all current members which has helped with membership renewal.</p>	Jonathan will print membership cards using the design Ron created at Staples using the account Carol set up.
President's Report	<p>Thanked Craig and Heather for their years of service.</p> <p>If you know of someone who you think would be interested in serving on the board, we are looking for some new faces. We are also looking for someone to take over the Communications portfolio as Heather is stepping down.</p>	

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Topic	Discussion	Action Item
New & Ongoing Business	AGM location and agenda <ul style="list-style-type: none">● Have confirmed Riverview Alternative Public School is not available on the date (it and Hillcrest are booked on Wednesdays for the entire year.● Trinity Church of the Nazarene has been booked instead.	
Approval to Adjourn Meeting	Motion: Adjournment of Meeting First moved: Bryan Seconded: Craig Approved by: All	

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Annex A

AGENDA

1. Call to Order and Declarations of Conflict of Interest (5 mins)
2. Agenda Approval (5 mins)
3. Approval of Minutes from Last Meeting (5 min)
4. Welcome to any guests on the call
5. Councilor's Update
 - a. Marty's Update (15 minutes)
6. Monthly & Special Reports (25 minutes)
 - a. Treasurer's Report
 - b. Communications Report
 - c. Planning and Development Report
 - d. Green Spaces Report
 - e. Social Committee Report
 - i. Fall Social and Fundraiser debrief
 - ii. Winter Caroling Event
 - f. Membership Report
7. President's Report (5 min)
8. New & Ongoing Business (10 min)
 - a. AGM location and agenda
 - b. Board composition for 2024-25 (including recruiting new members)
 - c. 2025 budget proposal
9. Recap of Action Items and Adjournment (5 min)



Annex B

TREASURER'S REPORT

- Ron Coughlar has once again offered to complete a review of our financial statements for the year-end. It is difficult for me to close-off our annual financial statements AND provide Ron with sufficient time to complete his review/test audit in just three weeks (in time for an Oct. 23rd AGM). However, I will plan to present at the AGM the draft year-end Statement of Financial Position and Statement of Activities as presented in the first tab of the attached Excel spreadsheet.

A few highlights:

- as at the end of September we'd already collected 65 Memberships for 2024/25. Another 8 memberships were paid this past week, bringing our current membership number to 76 (including our three honorary members). This matches last year's membership total of 76...and we still have 31 of our 2023/24 Members yet to renew. I'm confident we can beat last year's Membership number and perhaps even hit the 100 mark with our ongoing membership drive.
- we raised \$1,800 for the RPCA from our share of the 2024 Fall Social net proceeds (83 tickets were sold to the event; we also received \$1,042 in donations. These funds are earmarked for our 2024/25 Budget.
- at month end we had a few outstanding obligations: cheques issued to O'Brien's (\$2,460 dated Sept 29th) and to Matthew House Ottawa (\$1,800 dated Sept 30th) in relation to the Fall Social were not yet cashed; four expense reimbursement cheques issued Directors (totalling ~\$294) have yet to be cashed; and our \$40 cheque for membership to FCA is yet to be cashed. We also have ~\$1,162 leftover from the ISAF grant that still must be spent on approved project expenses or returned to ISAF.
- Our core "operating expenses" for 2023/24 -- comprised of D&O insurance premium, memberships to FCA and CAFES, IT expenses and admin expenses (AGM facility rental + AGM advertisement, plus miscellaneous office supplies -- totaled ~\$1440. Our membership dues covered ~half of these operating costs for the year, while the balance was covered by a portion of the \$2,600 net proceeds of the 2023 Fall Social.

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- side note: by doubling our membership dues for the coming fiscal year, we've already generated \$1,460 for 2024/25 from Membership dues alone, which I expect will be sufficient to pre-fund the year's operating costs and allow us to reinvest all proceeds of our fundraising activities back into our community.

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Annex C

Communications Report

No communications report



Annex D

Planning and Development Report

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1. Draft of New City Zoning By-Law for consultation --. The City released the draft Zoning By-law to implement its New Official Plan that was approved in late 2022. Consultation to take place over next 18 months with Council approval expected in Fall 2025. Major changes include a proposed minimum of four dwelling units per lot, elimination of parking minimums, while retaining four story maximum along corridors in Riverview Park. AVCA and others have provided detailed analysis, including in the Vistas paper.

In-person workshops are being held in October to further engage the community, gather feedback, and ensure that the new Zoning By-law reflects the Official Plan and the needs and aspirations of all residents. The October 22 session at City Hall is the closest location for Riverview Park residents. https://engage.ottawa.ca/zoning/news_feed/fall-in-person-workshops

2. Divestiture of the National Defence Medical Centre (NDMC) Budget 2024 listed the NDMC as one of 14 surplus Department of National Defence buildings to be put up for sale and possible conversion into affordable housing. No timetable yet for divesting and several other hospitals (E.g. Bruyere) are reportedly interested in the NDMC as well.

3. Environmental Assessment(EA) for the Tremblay Multi-Use Connection (Terminal Avenue to Tremblay LRT Station). Councilor Carr's office received an August 2024 update from city staff on the proposed multiuse pathway (MUP) connecting Via Rail and Tremblay Road to Trainyards. (The RPCA was part of Public Consultation Group on this EA study for the MUP The Councilor reported that "This project has been put on pause until the time when VIA rail redevelops the area as part of the High Frequency Rail (HFR) . No timetable yet.

Angela Taylor from the City (the lead contact on the EA) provided an update on September 26 including contact info for VIA HFR. The RPCA has subsequently contacted VIA's HFR team to ensure that community concerns are reflected in the redevelopment plan.

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The City is looking at an interim solution by extending a Multi-Use Path (MUP) from Tremblay Road and along Riverside and up behind the Main Post Office and ending near the intersection of Sandford Fleming and Terminal Avenue. This “Riverside MUP” would follow the “desire line”

up the hill towards the Post Office, just south of the VIA and LRT tracks. (A “desire line” is a path that pedestrians take informally, rather than taking a sidewalk or set route, e.g. a well-worn ribbon of dirt). The slope of the path up the hill would have to be regraded and reduced.

(Implementation of this project is subject to the City’s priority list of active transportation projects and future capital budget priorities meeting ca/

4. Suggestion received regarding additional sidewalks/MUP along Industrial (asking if City can look into sidewalk/MUPs on one or both sides East of Neighbourhood Way (Figure 8) and traffic light at corner of CIBC. Would need to take into account some poles and the Metro food depot truck traffic. No response yet to request. These gaps would meet up with MUP on Innes Road East of St. Laurent and extend all the way to Windmill Rd, just West of Hwy 417

5 .The Public Information Session (PIS) Design work on the old rail bridge across the Rideau River just south of the Queensway has begun with construction tentatively beginning in 2025. The City has indicated that the current bridge, which is used by pedestrians and cyclists, has

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Report

structural issues that need to be addressed. The RPCA is part of the consultation process, with the next meeting scheduled for October.

6. The majority of the work on the project to construct bicycling safety improvements along Smyth Road, (just East of Rideau River) is now anticipated to be completed by late Fall 2024

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Annex E

RPCA 2024 Events
Current as of October 2024

<u>Upcoming Events</u>	<u>Date</u>	<u>Desc</u>	<u>Principal Organizer</u>	<u>Details</u>
RPCA AGM	Oct 23			<ul style="list-style-type: none"> AGM will be held at Trinity Church
Christmas Carol Singing	Friday Dec 13			<ul style="list-style-type: none"> Fire Permit has been obtained Park permit has been obtained
2025 Events				
Winter Carnival	Sunday Feb 9, 2025			
Previous Events				
Fall Cleaning the Capital	Oct 5 Rain Date Oct 12			<ul style="list-style-type: none"> Volunteer leaders will be leading volunteers to pick up garbage in the neighbourhood. Much garbage was collected -
Fall Social	Sept 29	Dinner and Silent Auction fundraiser at O'Briens	Kris Nanda Person to	<ul style="list-style-type: none"> We welcomed 83 people to the event (including 77 residents and 6 guests) and netted proceeds of \$3,600 to split between the RPCA and Matthew House Ottawa (that's \$1,800 each).

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			organize on the day needed.	<ul style="list-style-type: none"> ● Thank you letters will be drafted.
Councillor’s Fall Corn Roast	Sept 15			
Summer Carnival	Aug 24 6:30 pm – activities/ games 7:30 pm - movie	A movie, games, food, and campfire in Balena Park	Carol McQueen	<ul style="list-style-type: none"> ● Grant for \$1600 received from the City of Ottawa ● MP McGuinty has donated \$200 ● MPP Fraser has donated \$200 ● Movie Encanto was shown ● Food Popcorn, smores, drinks, freezies ● Ron has secured equipment for the games from the city ● Carol managed publicity. ● Ron acquired A/V equipment ● Cappy from the Titans was present from 6:30 to 7:30 ● Partnered with David Hood for face painting and other activities
Porchfest		Neighbourhood musicians play in 45 minute sets at houses in the neighbourhood	Ron Ridley	<ul style="list-style-type: none"> ● Reached out to all musicians to see what genre, where they will play, preferred time, etc. ~16 Acts ● Given the number of bands they will be divided into groups and clustered together geographically ● Publish all the acts and map on RPCA Web Site ● Do signage 1-2 weeks in advance in the neighbourhood, Figaro, etc. ● Ask musicians about interest in an after-party at O’Brien’s ● Musicians can put out a guitar case for donations for themselves, split for Blair Court or other charity of their choice if they want to ● Note when promoting the event - no restroom facilities ● May need a volunteer for traffic control on the streets

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RPCA Night at the Ball Park	Friday June 14	Ottawa Titans Baseball Game	Kris Nanda	<ul style="list-style-type: none">● Games are played at the baseball stadium on Coventry Road a short drive, bike ride or walk from Riverview Park● Visit the Ottawa Titans website and purchase your tickets.● Use the code RPCA24 to get a special discounted price of \$10 (plus tax)
Cleaning the Capital		Volunteers pick up garbage in the community	Ron Ridley	<ul style="list-style-type: none">● Complete● Report Completed.● Fall event planned
Cutest Pet Contest	April-May	Residents can enter a cat or dog. Funds raised go to Humane Society	Kris Nanda	<ul style="list-style-type: none">● Completed very successfully with over \$500 raised for Humane Society.● Prizes donated by PetValu● Plan to do it again next year