

# Minutes of Meeting (revised) Riverview Park Community Association

Wednesday, September 10, 2008

## Present

Norm Abraham  
Carole Moult  
Chris Mark  
Roger Piché  
Dale Wagner  
Kris Nanda  
Janina Nickus  
Sue Vye

## Absent

Cheryl Koury

**Total 1**

**Total 8**

## Executive Meeting

**Guests:** Susan Scott (from Peter Hume's office), Brant Scott, Mary Anne Thompson (editor of OSCAR & currently working on our paper re layout) and Craig Cormier [new member of RPCA; Email addresses [freecity@sympatico.ca](mailto:freecity@sympatico.ca) (H) & [cormiec@tc.gc.ca](mailto:cormiec@tc.gc.ca) (W)]

1. Roger Piché called the meeting to order at 7:10 p.m.
2. Agenda approved.
3. Approval of previous minutes re June 11/08 meeting; moved by Sue, seconded by Chris.
4. **Treasurer's Report**
  - Norm had prepared financial statements to end of Aug. 31/08. Statements will need minor revisions before being presented at AGM. Norm prepared a draft **balanced** budget (expenses equal income) re 2008-09. Norm mentioned we will need an auditor for our books & records/financial documents before the upcoming AGM. Brant & Susan Scott volunteered to audit the books before the AGM. We will need a new signing officer for signing RPCA cheques.
  - The following cheque was issued/approved: #024 to Orin Clayton- \$14.40 (replacement cheque re #263 for 2005 Fall Frolic expenses)
  - cheques/money given to Norm as follows: (1) \$145.00 for memberships; and (2) cheque from City of Ottawa for \$146.00 re partial reimbursement of group insurance premiums paid to the City (total paid by us \$250.00- taken from one of the City's Rink grant cheques to us) re 2008. In June 2008, the City obtained a new Commercial General Liability policy insurance – so there is no cost to community associations other than a \$500.00 deductible for any claims made. Coverage is provided through Premiere Insurance administered by Insurance Broker Aon Reed Stenhouse Inc. (Policy # 2000817L for up to \$5,000,000 for period from June 1/08 to June 1/09)
  - motion to accept treasurer's report made by Norm, seconded by Roger

## 5. Annual General Meeting (AGM) Planning

Riverview Park Alternative School has been booked for the event (permit cost \$24.00). Helen McGurrian will introduce the guest speaker Greg Doiron, Clinical Director of the Ottawa Hospital Cancer program. The AGM will be advertised/promoted via Riverviews, via Orrin's Email list & Peter Hume's News page. Also the poster/ad for the AGM can be circulated to board members so they can print them & post in parks, or give to neighbours who most likely would attend the AGM. Three neighbourhood watch members from our community are retiring and will get certificates/plaques from the City (via Peter's office/assistance) - Pam Clayton, Helen Dudas & Brian McGurrian.

Sue will look into Welcome Wagon for new people moving into our community - what they do, where, how to get in touch with them...

## Report/Activities from Committees

### 6. Parks, Recreation and Environment Committee

- The Corn Roast was a success- good turnout despite the weather. Surveys were circulated at the event.

**Action Item** - Chris will forward the list of issues (mainly minor ones) to Susan Scott at Peter's office. The survey issues should be addressed/mentioned in October Riverviews not at the AGM.

- Chris registered us with the City re the September 20 fall park clean-up. Clean-up captains: Balena- Chris; Dale- Michelle McLelland; Hutton - Colleen Calvert; Riverview- Sherry McPhail; Coronation- Pam & Orrin; Alda Burt- RPCA board to clean up from 7 to 7:15 p.m. just before next board meeting- Oct. 8. Susan Scott mentioned to get more turnout for park clean-ups we could consider switching from Saturday to Sunday- since Sunday seems to be a more family-oriented day. Committee will hold off ordering new signs (re advertising park clean up) until we determine which day of the week to hold them. Pam, Orrin & Chris pruned the plants at the garden near Ellen Lanthier's bench in Balena Park. Some in the centre have died & need replacing. Chris made a motion that the Parks & Rec committee spend up to \$50.00 on replacement plants; seconded by Carole.

### 7. Communications Committee

- September's drop dead deadline is Sept. 18. Since the paper will now include more colour, plus upcoming federal election ads (we have about 12-13 pages of total ads), we need more space for this issue. The cost of these extra pages should be offset by smaller editions (ex; one after Christmas). We will also save money by switching to another printer- Winchester Printing.

Kris moved that the RPCA allow 32 pages (instead of the previous maximum of 28 allowed) for the October edition of the paper; seconded by Roger.

Dale provided an update of the website- the student we hired is not working out. He's making errors and work requested is not completed. The site was down last time Dale tried accessing it and another time another site (re Breast Cancer) came up, instead of ours. Student is paid \$25.00 per month for hosting and updating the site.

**Action Item** - Suggested contacting François Allard, the Hardings (who advertise in our paper) and/or Carole's friend, who know and/or do website updates. Also, Craig Cormier knows people who are involved with websites and he will speak to them.

### 8. Planning & Development

- not much has been happening over the summer

340 Industrial at Neighbourhood Way building – City staff is circulating the planning report for this new development for comments/ review ( re 9 storey apt or seniors' residence by Claridge). New zoning **height restriction** by-laws have been revised. New building at Playfair capped to 14 stories as a result. The E.A. for Browning Avenue Transportation Corridor has been expanded- will now go up to Belfast. Hospital Link road is still in the design phase- may see something in January 2009. For the Hospital Lands, Roger attended a meeting where some plans/concepts were presented- re mixed use – residential & commercial. City needs to establish zoning before the land is sold to developers. Kris Nanda phoned Capital Properties (landlord for Alta Vista shopping centre) to inquire about when and whether the empty storefronts were going to be leased out. He was told that there were no immediate plans to lease the vacant spots to new tenants.

9. **New Business** – We're in process of applying for Director's liability. Since we publish a newspaper there is a greater risk of being sued.

10. Adjournment – Meeting adjourned at 9:00 p.m.

**Next meeting – Wednesday, October 8, 2008**

*Minutes prepared by Janina Nickus*